



To:

From:

Date:

Subj: Requesting approval to attend AIHce EXP 2018, May 21-24, 2018, Philadelphia, PA

AIHce EXP 2018 is an opportunity for me to fine-tune my skills, learn about new research and techniques, network with peers, and take a deeper dive into issues affecting the profession and the workers we protect. I plan to learn new ways to address our short and long-term health and safety (H&S) challenges; ensure our H&S strategy addresses current H&S science and all necessary and appropriate guidelines and government regulations; and develop the techniques needed to anticipate, recognize, evaluate, and control potentially dangerous situations in the workplace. With more than 150 educational sessions to choose from, I will learn about best practices, current technology/tools, and practical solutions, as well as engage in problem-solving discussions with the industry leaders on the cutting edge of protecting worker health.

I plan to achieve the following three objectives:

- Objective 1:
- Objective 2:
- Objective 3:

I plan to attend the following specific sessions to achieve my objectives, gain education and tools to bring back and implement within our organization, and network with other attendees.

- Session 1:
- Session 2:
- Session 3:
- Session 4:
- Session 5:

The following people are planning to attend, and I think they can help our organization.

Budget Estimates

Conference Registration: \$

